# Goku Black – Progress report iteration 3

Brenden, Noah, James

***Brenden:***

I learnt from the other iterations that our communication was lacking the most. Since we weren't communicating as well as we could have been our workflow was slower. In this iteration we made time for a team communication meeting. So, everyone in the group can share their ideas about anything. I think this improved our communication issue greatly.

***James:***

This iteration was quite a bit different to the last iterations as we had gotten properly used to working as a group. We set deadlines, abiding by milestone date guides, properly communicating through discord and using the time in person productively. Through using the risk register, we had identified early on that communication would play a crucial part in our success of time management in this iteration. We split the groups’ workload into different parts for each person to handle, and gave them the prompt to upload this set to the group leader for the iteration (Brenden) who compiled the work into Iteration 1, 2 and 3 so we can upload one each, as we figured this would be easier than uploading it directly to GitHub and then organising it on there. This way, we had contributions from everyone in the team and made it easier. Doing the meeting report on each of our own behalf came quite late into the iteration, which is due to the general lack of teamwork from the meetings given as we were too absorbed in our own work but was still done easily within the set deadlines. I think this iteration was vastly successful in smoothness compared to the last ones and allowed us to understand Agile methodology more thoroughly.

***Noah:***

This iteration our main plans were to get better communication, as that not only brings higher quality work but increases understanding of our tasks. Through this plan, we had organized a time for a team meeting that discusses each of our assignment tasks such as the risk register & helping each other through it. Other than this, the different set tasks went well with each individual member, ending in a comfortable manner. We learned how to develop a risk register, and as a group the starting point of identifying the risk register's problems turned out smoothly as we had a team effort. We developed our knowledge of GitHub - specifically the boards & kanban board knowledge.

Iteration 3 (Group work)

• Assign the following tasks within your Group.

• Everyone in the Group must be aware of each step. Complete by Week 12 (end) Please note – download the course templates from the EIT Online course > Assessments tab

1. Record your weekly meetings for Iteration 3 – use the Group Meeting Report template. Make sure you include (meeting agenda, date, meeting actions, attendees, and information about the next meeting).

2. Complete a Risk Register to identify and manage actual risks during your project's progress. Make sure you include (description of risk, likelihood, severity, and a clear resolve plan).

3. Once each Group member has ‘pushed’ the files (Home.html, Orders.html, and Products.html) to GitHub, then merge.

4. Next, check the integration and publish. (Each page contains a unique code, and all group members need to merge these files on GitHub and test whether they are in a complete format. Please refer to Lab sessions under iteration 3 for information about GitHub merge and GitHub pages).

5. To make sure the project management implementation is successful (good quality, with minimal or no errors), carry out manual user testing, and complete the User Acceptance Test Results template.

Iteration 3: Progress Report (Group work)

At the end of Iteration 1 you are to complete and submit a group brief Progress Report. (Word count: 150 words). Submit by Week 12 (beginning) Use the Assignment link in the EIT Online Assessments tab

1. Explain what you have contributed with your group members (include your completed evidence), and

2. Provide feedback about what’s working, what’s not working, and what your group needs to improve on as you prepare for Iteration 2.

You will be completing the Practical Project - it involves completing Iterations 1-3 over the next 8 weeks, in Week 9 you will submit all documents by visiting the '**Assessments**' section and look for the '**Project [ final ready for Handover ] link** '. Ask your Lecturer or TA if you have any questions.

|  |
| --- |
| **Purpose** |

By completing Iteration 3, you will have:

* Apply risk management skills to mitigate risks on plans, resources, and schedules.

|  |
| --- |
| **Iteration tasks** |

For Iteration 3 you need to refer to the Practical Project: Iterations 1-3 found on '**Assessments**' section and:

1. Read the **Introduction**, **Detailed Guidelines,** and **Iteration 3**.
2. Arrange to meet up with your group and complete the following tasks:  
   1. Refer to Resource links to read about risk management.
   2. Download the Risk register template and complete it by following :

Identify at least six (6) risks raised in your project.

Analyse the identified risks by determining likelihood and impact.

Evaluate the risks by rating the identified risks and assign a team member to manage the risk.

Build your mitigation plan to reduce risks (e.g. reduce the likelihood).

Convert all the information above into your Wiki page in the Group GitHub repository.

1. Click on the **'Add new discussion topic'** link below. In the subject box type: **Iteration 3 | Week 6**.
2. Copy and paste the Group Wiki link into the discussion area.
3. Select '**Post to forum'** to submit your response as a group.